

CAREER OPPORTUNITIES

A public sector organization is looking for competent and highly dedicated professionals who are willing to work in a challenging environment for its setup at Karachi against the following positions:-

Sr #	Post	Pay Scale / Approx Pay	Required Qualification	Post Qualification Experience
1	Assistant Manager (Electronics/Electrical, Mechanical) (Regular)	SPS-08 (Rs. 85,500/-)	BE /BS/ B.Sc (Engineering) (1st Div) in relevant field	• Experience in the field of Mech/Elect will be preferred. OR • Mechanical/Electrical Engineers having experience in repair & maintenance of heavy / long vehicles will be preferred.
2	Assistant Manager (Admin) (Regular)	SPS-08 (Rs. 79,000/-)	MBA (Gen Mgmt) / BBA (04 yrs) / MPA (1st Div.)	Experience in relevant field will be preferred.
3	Junior Chargeman (Mechanical, Electrical, Electronics) (Regular)	SPS-04 (Rs. 43,500/-)	03 years Diploma of Associate Engineer (1st Div) in relevant field.	Candidates having relevant experience will be given preference.
4	Caretaker-II (Regular)	SPS-04 (Rs. 41,500/-)	Intermediate	At least 11 years relevant experience. Ex-service man with experience of Messes will be preferred.
5	Caretaker-III (Contract)	SPS-03 (Rs. 35,000/-)	Intermediate	Intermediate At least 03 years relevant experience
6	Driver-III (Contract)	SPS-02 (Rs. 30,000/-)	a. Matric having civil Driving license with LTV and HTV. b. Matric having civil driving license of HTV (for ex-servicemen of DMT Trade)	At least 03 years experience
7	Cook-II (Contract)	SPS-02 (Rs. 30,000/-)	Middle	At least 06 years experience in well reputed hotels / restaurants.
8	Mess Attendant-I (Contract)	SPS-01 (Rs. 25,500/-)	Literate with Trade Test	Experience in relevant field will be preferred.
9	Mali-II (Contract)	SPS-01 (Rs. 25,500/-)	Middle with Skill Test	At least 05 years experience
10	Sanitary Attendant-II (Contract)	SPS-01 (Rs. 25,500/-)	Literate	Relevant experience will be preferred.

Miscellaneous Information:-

- Organization provides fringe benefits like, Service Allowance, Pension / Gratuity, Housing / Hiring Facilities and Medical Package as per rules.
- Age limit for regular appointment is 18-35 years, however, relaxation may be granted as per rules. ➤ Relaxation in qualification may be granted on the basis of extra experience for Sr. No. 5 — 10 only as per rules.
- For Sr. No. 1 & 2 only one second division in the entire academic career from Matric onwards is acceptable except in final degree.
- Ex-serviceman with exemplary service record may also apply for above mentioned posts on contract basis.
- Candidates already serving in Govt Sector Organizations must have to submit NOC from their departments along-with the application.
- The organization reserves the right to short list and call only the most suitable candidates for test/ interviews.
- Post qualification experience where required will be considered only, if acquired after the qualification prescribed for the post.
- No TA/DA will be admissible.
- The name of the post applied for should be written clearly at top-right corner of the envelope and application / CV.
- Last date for receiving of applications will be the cut-off date for eligibility in terms of qualification, age & experience etc.
- Individuals having dual nationality or married to foreign national are not eligible to apply.
- Applications which are incomplete or received after due date will not be considered.
- Applicants should mention their complete academic qualification (Degree, Diploma, Certificates etc) / experience at the time of submission of application, otherwise, any qualification / experience declared at belated stage will not be accepted / entertained on any pretext.
- Applicant's candidature is subject to complete scrutiny / verification of documents & information. All degrees / certificates will be verified from concerned universities / boards / institutes. In case of any bogus / fake / tempered documents, severe disciplinary action will be taken against the defaulters.
- Individuals will have to submit a separate application if applying for more than one post.
- Application giving full particulars, detailed CV alongwith attested photocopies of Academic Credentials, testimonials, experience certificates, discharge book (for Ex-serviceman), CNIC and one latest passport size photograph may be sent on the following address latest by 07 May 2019.

Director (HRM) P.O. Box # 2399 GPO, Islamabad