



# FEDERAL PUBLIC SERVICE COMMISSION

AGA KHAN ROAD, F-5/1, Islamabad

Website: [www.fpsc.gov.pk](http://www.fpsc.gov.pk)

## SITUATIONS VACANT

Applications are invited to fill the following temporary (likely to be permanent) vacancies in the Federal Public Service Commission's Secretariat and its Provincial Offices:-

S. No.	Name of Post with BS	No. of Posts	Qualification/Experience	Age limits (Years)	Domicile/Quota
1.	Assistant (BS-15)	4	i. Graduate ii. 6 Weeks Basic Training Course is mandatory (Including MS Office) from NITB before completion of probation period	18-33	Punjab = 2 (Open Merit=1, Woman Quota = 1), Sindh Rural (Open Merit=1), GB FATA (Open Merit=1)
2.	Statistical Assistant (BS-14)	2	Second Class Bachelor Degree including Statistics as subject	21-35	Punjab (Open Merit=1), Baluchistan (Open Merit=1)
3.	Stenotypist (BS-14)	11	i. Intermediate ii. Minimum Speed of 80/40 w.p.m. in shorthand / typing respectively. iii. Must be computer literate	18-30	Merit =1, Punjab=4 (Open Merit =2, Women Quota=1, Minorities=1), Sindh Urban (Open Merit=2), Sindh Rural (Open Merit=1), KPK (Open Merit =1), Baluchistan (Open Merit=1), AJK (Open Merit=1)
4.	UDC (BS-11)	2	i. Intermediate ii. 3 Weeks Basic Training Course is mandatory (Including MS Office) from NITB before completion of probation period	18-30	Punjab (Open Merit =1), Sindh Urban (Open Merit=1)
5.	Driver (BS-4)	3	i. Primary Pass ii. Valid Driving License holder and well versed in the traffic rules.	18-35	Punjab (Open Merit=1), Sindh Urban (Open Merit=1), KPK (Open Merit=1)
6.	Naib Qasid (BS-1)	3	Primary Pass	18-30	Local Basis (Islamabad)
7.	Chowkidar (BS-1)	1	Primary Pass	18-30	Local Basis (Lahore)

[www.educativz.com](http://www.educativz.com)

- The Recruitment shall be made in accordance with Establishment Division's Recruitment Policy vide O.M. No. F.53/1/2008-SP dated 22.10.2014 and 16.01.2015.
- Age relaxations will be admissible as per Establishment Division's O.M No. F. 9/2/91-R-3 dated 28.11.2000 and No. 9/2/91-R-5 dated 24.06.2010, moreover, 5 years general relaxation in upper age limit has been clubbed in the age limits. Further age relaxation will also be admissible as per Establishment Division's Notification No. S.R.O. 1079(1)/93 dated 04.11.1993 as amended from time to time.
- Six (6) vacancies are reserved for 2% Quota for Disabled Persons and Candidates who have disability certificate from Federal /Provincial Council for Rehabilitation of disabled person and CNIC of disabled person will be considered against the vacancies reserved for disabled person quota. Disabled persons will also be eligible for age relaxation of 10 years in the upper age limit.
- Quota reserved for Retired Army personnel in BS-1 to BS-4 will be applicable as per rules.
- Separate application must be submitted online for each post applied for. Applications must be submitted, subject to fulfillment of eligibility criteria, within fifteen days of the advertisement in the press through FPSC Website i.e. [www.fpsc.gov.pk](http://www.fpsc.gov.pk) only. By Hand/By post applications will not be entertained. Applicants already in service must apply through proper channel as well.
- Applicants must indicate test centres of their choice i.e. Islamabad/Lahore/Karachi/Peshawar/Quetta for written test and calling of candidates for test/ interview at any centre is the discretion of the department.
- No request for change of centre shall be entertained.
- Candidates must keep visiting FPSC's website from time to time for test/interview. Admission Certificates for Written Test/Interview will be placed on FPSC website for downloading and candidates will be intimated through SMS as well. Bring downloaded copy of admission certificate alongwith original CNIC at the time of Test/Interview.
- Competent Authority reserves the right to fill any number of above-mentioned vacancies.
- No. TA/DA will be admissible for appearing in Test/Interview

**(MUHAMMAD ASGHAR)**

Assistant Director (HR-II), UAN: 051-111 000 248, Ph: 051-9205075, Ext: 227