



SITUATIONS VACANT

NTC HQ Building G-5/2, Islamabad, Pakistan



A Government Sector Company based in Islamabad requires the services of qualified, energetic and self motivated candidates for the following positions.

Name of Post	BPS	No. of Vacancies	Allocation of Provincial/ Regional Quota	Maximum Age Limit	Minimum Qualification/ Experience
Computer Operator	16	01 (Regular) www.educativz.com	Punjab-1	28	i) Second class Bachelor's Degree or equivalent in computer science or Economics or statistics or Mathematics or Physics ii) Diploma in Computer Application from any recognized institute. iii) 2-3 years experience in computer programming.
Steno typist	14	11 (Regular)	Punjab-5, Sindh (Rural) -1, Sindh (Urban) -1, Merit -1, Balochistan -1, KPK -2	25	Intermediate second class with 80/40 wpm in short hand and typing respectively (preferable in Urdu). Computer literate preferably with 02 years experience.

Note :

- All the recruitment will be observed as per Establishment Division's Policy on website and vide Office Memorandum No. F.53/1/2008-SP dated 22-10-2014.
- Employees of Government / semi Government Bodies / Corporations should forward their application through proper channel.
- General age relaxation of 05 years shall be allowed as per Government Rules.
- No TA/DA shall be applicable

How to Apply :

- Interested candidates fulfilling above eligibility criteria may visit website www.nts.org.pk for Application submission.
- Candidates are required to submit online application forms **within 15 days of publication of this advertisement** .