

VACANCY ANNOUNCEMENT

Applications are invited from eligible candidates to fill the following positions for twelve (12) districts of Khyber Pakhtunkhwa:

1.	Child Protection Officer (BPS-17): (12 Positions: one each for Abbottabad, Bannu, Battagram, Buner, Charsadda, Chitral, Kohat, Lower Dir, Mardan, Peshawar, Swabi, Swat) Required Qualification & Experience: (i) Bachelor's Degree (Graduation) from a recognized University, Master's Degree in Social Sciences or LLB will be preferred. (ii) Minimum 2 years relevant experience in social sector. Age: 25 to 40 years
2.	Social Case Worker (BPS-16): (12 Positions: one each for Abbottabad, Bannu, Battagram, Buner, Charsadda, Chitral, Kohat, Lower Dir, Mardan, Peshawar, Swabi, Swat) Required Qualification & Experience: (i) Bachelor's Degree (Graduation), Master's Degree in Social Sciences or LLB will be preferred, (ii) Minimum 1-year relevant experience in social sector. Age: 25 to 40 years
3.	Psychologist-cum-Social Case Worker (BPS-16): (12 Positions: one each for Abbottabad, Bannu, Battagram, Buner, Charsadda, Chitral, Kohat, Lower Dir, Mardan, Peshawar, Swabi, Swat) Required Qualification & Experience: (i) Master's Degree or BS (Honors) in Psychology (ii) Minimum 2 years' relevant experience in social sector. Age: 25 to 40 years
4.	Office Assistant (BPS-16): (12 Positions: one each for Abbottabad, Bannu, Battagram, Buner, Charsadda, Chitral, Kohat, Lower Dir, Mardan, Peshawar, Swabi, Swat) Required Qualification & Experience: (i) Second Class Bachelor's Degree from a recognized University, (ii) Typing speed 35 WPM (iii) Experience in office accounts and using database, MS Office, email, internet, drafting, filing etc will be preferred. Age: 25 to 40 years
5.	Driver (BPS-04): (12 Positions: one each for Abbottabad, Bannu, Battagram, Buner, Charsadda, Chitral, Kohat, Lower Dir, Mardan, Peshawar, Swabi, Swat) Required Qualification & Experience: (i) Preferably literate/ experienced (ii) Having a valid LTV Driving License. Age: 25 to 45 years

INSTRUCTIONS: (1) Applicants should be domiciled in Khyber Pakhtunkhwa (2) For positions mentioned under serial # 1,2, 3 and 5 above, willingness for extensive field work & traveling to any part of Pakistan or abroad, is compulsory. (3) Please send your application along-with latest CV, attested copies of CNIC, domicile certificate, educational documents, experience certificates & 4 latest photographs. (4) Applicants should mention name of position applied for, on envelope. (5) Only shortlisted candidates will be called for test/interview. (6) No TA/DA shall be admissible for appearing in test/ interview. (7) Female candidates are encouraged to apply.

Applications should reach within fifteen (15) days of publication of this advertisement to: "ASSISTANT CHIEF (ADMIN & HR), Post Box 724, University Post Office, Peshawar"



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