Educativz.com

To

The Assistant Commissioner,
District Multan,
Multan.

Subject: **APPLIED FOR THE POST OF PATWARI (BS-09)**

Dear Sir,

I have come across your advertisement regarding the post of Patwari (BS-09) on advertisement in Express Newspaper via www.educativz.com. I have done my Bachelor studies in Business Administration from The Islamia University of Bahawalpur (IUB). I would be glad to apply for the role. Office Work has always been my passion and having always been great with administration environment.

2. I am sending my application a detailed resume (CV), two (2) photographs & certified copies of educational/experience certificates, CNIC dully attested (as per demand in advertisement) for your perusal. Please inform me through email or call me on the telephone number mentioned in resume & email if I am short listed. Your organization has good reputation in the administration sector and I want to be a part of this esteemed organization. If I am selected, I shall put in all my efforts and become an asset to the organization. Please see attached file. Thanking you in anticipation.

Looking forward to hear from you,
Thanking You,

Yours Sincerely,
Name: M Imran
Address: House # 1483/BV
Contact Number:
Email: 123@gmail.com

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